

# GOLAGHAT PURBANCHALIK COLLEGE

P.O: HATIYEKHOWA, 785626

Dist: Golaghat (Assam)

Email: purbanchalikcollege@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mrs Malamoni Goswami  
Chairman & Principal (I/C)  
Mobile: 8638113818  
Email: malajorhat@gmail.com

Asst Professor, Pranjal Saikia  
Co-ordinator  
Mobile No: 9706629111  
Email- saikiapranjal949@gmail.com

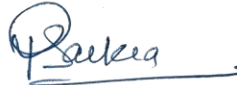
## ACTION TAKEN REPORT

### INTERNAL QUALITY ASSURANCE CELL

YEAR -2018-19

RESOLUTION DATE	DECISION	ACTION TAKEN
20-06-2018	To conduct all academic and administrative activities timely	All academic and administrative activities were conducted timely
20/06/2018	The meeting has resolved that the request letter sent to library advisory committee for purchase books.	The proposal forwarded to library committee
20-06-2018	Decided to formation of different committees.	Many committees were formed Like : Grievances Redressed Committee Anti Raging committee, Eco club etc.
20-06-2018	Decided to celebrate Independence Day	72 <sup>nd</sup> Independence Day was celebrated and a Felicitation program was organized on this occasion.
20-06-2018	Decided to take initiative for plastic free campaign.	3 <sup>rd</sup> July 2018 , on the occasion of Plastic Bag Free Day, a plastic free awareness programme was conducted at college.

  
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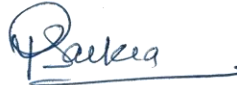
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## ACTION TAKEN REPORT INTERNAL QUALITY ASSURANCE CELL YEAR -2019-20

RESOLUTION DATE	DECISION	ACTION TAKEN
30-03-2019	To conduct all academic activities timely	All academic and administrative activities were conducted timely.
30/03/2019	Decided to organize a Cutting Tailoring workshop	3 <sup>rd</sup> and 4 <sup>th</sup> April, 2019, a two days Cutting Tailoring workshop was organized at college.
30-03-2019	Decided to take initiative for development of college infrastructure	The proposal was forwarded to GB body through the Principal
30-03-2019	Decision on plantation Tea at college campus	The proposal of plantation Tea at college campus was forwarded to GB for further initiative.
30-03-2019	Decided to organize All Assam Debating competition	Death anniversary of Founder Secretary of Golaghat Purbanchalik college, Drunakanta saikia , memorial All Assam Debating competition was successfully conducted on 21 <sup>st</sup> August, 2019

  
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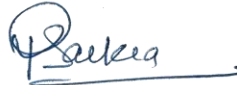
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## ACTION TAKEN REPORT INTERNAL QUALITY ASSURANCE CELL YEAR -2019-20

RESOLUTION DATE	DECISION	ACTION TAKEN
07-08-2019	Decided to celebrate Independence Day	73 <sup>rd</sup> Independence Day was celebrated and a Felicitation programme also conducted.
07/08/2019	Decided to observed Freshmen social	Freshmen Social was held on 26 /08/2019
07/08/2019	Decided to celebrates Teachers' Day	Teacher's day was celebrated on 5 <sup>th</sup> September, 2019
07-08/2019	Decided to celebrate Establishment Day	15 <sup>th</sup> September, 2019 observed as college establishment Day with community Feast and devotional prayer.
07-08-2019	Decided to organize a Swacha Bharat Avijan	Organized a Swacha Bharat Abhijan programme on <sup>th</sup> September 2019
07-08-2019	Decided to send team for educational Tour	A team comprising of college students was sent to Doyang Dhanshree Valley, Sisupani Golaghat, Historical sites on 25/12/2019

  
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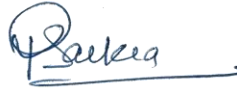
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ACTION TAKEN REPORT  
INTERNAL QUALITY ASSURANCE CELL  
YEAR -2020-21

RESOLUTION DATE	DECISION	ACTION TAKEN
15/01/2020	Decision taken to conduct of all administrative and academic activities through online due to Covid - 19	All administrative and academic activities were conducted through online mode. Classes were taken by using E- resources and online platforms like Google meet , Whatsapp, End semester examinations were conducted in both online and offline mode following the circular of the Government and parent university.
15/01/2020	Decided to celebrate Silpi Divas	Death Anniversary of Jyotiprasad Agarwala, Silpi Divas was observed on 17 <sup>th</sup> January, 2020
15/01/2020	Decided to celebrate Republic Day	Republic Day was celebrated on 26 <sup>th</sup> January, 2020.
15/01/2020	Decision taken to increase the desks and benches for students	The proposal was forwarded to GB through the Principal.
15/01/2020	Decided to take initiative for covid-19	As a preventive measure, a team of Faculty member arranged awareness programme at Hatiyekhowa Village.

  
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## ACTION TAKEN REPORT

### INTERNAL QUALITY ASSURANCE CELL

YEAR -2020-21

RESOLUTION DATE	DECISION	ACTION TAKEN
03/08/2020	To preparation for District scrutiny team visit	On 09 <sup>th</sup> August , 2020 District scrutiny team inspected college for Under the banner of the Assam Education (Provincialisation of services of Teachers and Re-organization of Educational Institutions) ACT ,2017
03/08/2020	Decision to Improve the quality of wall magazine	.Considering the poor quality of wall magazine, a request letter forwarded to GB for granted fund for it.
03/08/2020	Decision to set up Green house at college campus	To considering the demand and value of organic products a Green House is set up with a monitoring committee.
03 /08/ 2020	Decided to emphasize ICT tools in teaching method	Google Meet, whasapp , you tube channels are allowed for Teaching learning

  
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## ACTION TAKEN REPORT

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YEAR -2021-22

RESOLUTION DATE	DECISION	ACTION TAKEN
20/01/2021	To conduct all academic and administrative activities timely	All academic and administrative activities were conducted timely
20/01/2021	Decided to organize Republic day	71 <sup>st</sup> Republic Day celebrated at college on 26 <sup>th</sup> January, 2021
20 /01/2021	To organize Freshman social	The Freshman social organized by Student union on 13 <sup>th</sup> Feb,2021
20/01/2021	Decided to organize Student Union election	To create democratic environment the institution conducted student union election on 16 <sup>th</sup> March 2021
20/01/2021	Decided to reconstruct IQAC cell	For preparation of 1 <sup>st</sup> cycle NAAC Accreditation, the IQAC cell was reformed with energetic and active members.
20/01/2021	Decided to sign MoU with Hatiyekhowa High School.	The college signed a MoU with Hatiyekhowa High School on dated 12/02/2021, for academic and Extra co-curricular activities.
20/01/2021	Decided to World Water Day observed	World water dAy observed on dated 22/03/2021

  
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YEAR -2021-22

RESOLUTION DATE	DECISION	ACTION TAKEN
25/03/2021	Decided to take online classes	Following the Govt. guideline again online classes started through Whatsapp messenger and Google meet.
25 /03/2021	To organize a Covid-19 Awareness program	Rapid Antigen Test was conducted at college
25/03/2021	Decided to arrange Spring festival,	To build up the social harmony the Pre- Basanta Utsav or Rongali Bihu is celebrated at college on 12/04/ 2021.
25/03/2021	To organize a workshop cum training on service Book preparation	A Training cum workshop on Service Book preparation was organized by IQAC for office staff on, 21/04/2021
25/3/2021	To observe world Environment Day	The world environment Day was observed On 5 <sup>th</sup> June, 2021

  
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## ACTION TAKEN REPORT IQAC YEAR -2021-22

RESOLUTION DATE	DECISION	ACTION TAKEN
21/6/2021	Decided to observe international Plastic Bag Free Day	International plastic Bag Free Day was observed on 03/07/2021
21/06/2021	Decision to organize a National Webinar	A National level webinar was organized on 'The Necessity of Science Literature and scientific Mind for the Development and progress of Society' on 04/07/2021
21/06/2021	To Prepare the departmental profiles and faculty Profiles	Departmental and faculty profiles have been prepared and pasted in college prospectus.
21 /06/2021	Decided to set up a Boys common room, Girls common room, and a canteen	The proposal was forwarded to GB body through the principal
21/06/2021	Celebration of Independence Day	15 <sup>th</sup> August 2021, on the occasion of Independence Day a cleanliness programme was successfully organized
21/06/2021	To organize a workshop on Waste Material craft	on the occasion of Gandhi Jayanti, a workshop on 'Waste Material Craft' was organized by women cell on 01 and 02 October, 2021
21/06/2021	Decided to organize Freshmen social	05 <sup>th</sup> December 2021, Freshmen Social was organized
21/06/2021	Decided to organize a Workshop on career counseling	Career counseling Cell organized a Workshop on Career Counseling and Career Mela on 07/02/2022

  
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YEAR -2022-23

RESOLUTION DATE	DECISION	ACTION TAKEN
12/02/2022	Decided to Adopted a Village by college	Naoxolia No.-1, village at Borkathoni, Golaghat was selected as Adopted village by NSS unit, under its community outreach programme.
12/02/2022	Decided to Celebration Rongali Bihu	Basanta Utsav or Rongali Bihu was Celebrated at college
12 /02/2022	World Malaria Day Observe	A health Awareness programme organized by IQAC & Red Ribbon Club, at Mohima Tea Estate on the occasion of World Malaria Day on 24/04/2022
12/02/2022	Decided to observe World Environment Day	World Environment Day was observed on 5 <sup>th</sup> June 2022.
12/02/2022	Decided to open KKHOU study centre	A KKHOU study centre under graduation: B.A & Post Graduation: M.A in Assamese was started on 10/06/2022

  
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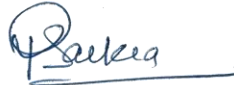
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YEAR -2022-23

RESOLUTION DATE	DECISION	ACTION TAKEN
04/06/2022	Decided to preparation for Academic inspection by CDC, Dibrugarh University	The college Team cooperated with hand to hand with CDC sir.
04/06/2022	Decided to set up a vermicompost plant	Under the supervision of Mr. Bijit Saikia, Asst Professor, Dept of Political science, and Sorab Ali, Grade (iv) employee, a Vermi compost plant is set up at college campus
04/06/2022	To organized Bishnu Rabha Divas	The Rabha Divas was observed on 20 <sup>th</sup> , 2022 June
04/06/2022	To observe International Plastic Bag Free Day	The International Plastic Bag free Day was conducted on 03/07/2022

  
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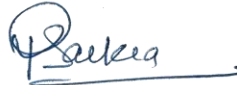
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## ACTION TAKEN REPORT INTERNAL QUALITY ASSURANCE CELL YEAR -2022-23

RESOLUTION DATE	DECISION	ACTION TAKEN
10/07/2022	Decided to implement CMIPP plantation Drive	Following the Government guideline in between 15 <sup>th</sup> July to 15 <sup>th</sup> August 2022 , Chief Minister's Initiative for Plantation Programme was launched and planted many trees at college campus by NSS , volunteers.
10/07/ 2022	Decided to celebration of Independence day with Har Ghar Tiranga	Har Ghar Tiranga programme was conducted by NSS unit and a felicitation programme was organized on 15 <sup>th</sup> August, 2022
10/07/2022	Decided Organize a Talk show	Department of History organize a talk Show on "Freedom struggle in Assam and contribution of Golaghat" on the 75 <sup>th</sup> 'Azadi ki Amrit Mohutsav' on 15 <sup>th</sup> August
10/7/2022	Decided to celebrate establishment day	On 15 <sup>th</sup> September 2022, Established day was celebrated
10/7/2022	Decided to organize Freshmen social	On 16 <sup>th</sup> September , 2022 the Freshmen social was held
10/7/2022	Decided to Participation of Football Tournament	A football team was sent to Sarupathar college for participate ACTA Golaghat Zonal Football tournament on 23/09/2022,

  
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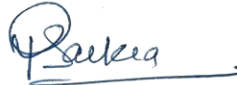
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YEAR -2022-23

RESOLUTION DATE	DECISION	ACTION TAKEN
05/11/2022	Decided to organize workshop on cyber security	A workshop on Cyber security Awareness on dated 12/11/2022 was organized.
05/11/ 2022	Decided to organize a Training Programme on NAAC SSR preparation	A Training programme cum workshop was organized on 17/11/2022
05/11/2022	Decided to celebration of 400 Years Birth anniversary of Lachit Borphukan	Lachit Borphukan's 400 years birth anniversary was celebrated on 24 <sup>th</sup> November, 2022

  
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RESOLUTION DATE	DECISION	ACTION TAKEN
30/11/2022	Decided to observe World AIDS Day	On the occasion of world AIDS Day a street Drama was performed at Hatyekhowa Chariali, Hatyekhowa, golaghat for Awareness purposes on 01/12/2022
30/11/ 2022	Decided to celebrate Axom Divas	Dept of History and Assamese jointly observed Axom Divas or Sukapha Divas on 02/12/2022. A talk was also conducted on it.
30/11/2022	Decided to observe Hemchandra Boruah's Birth Day	On the occasion of Hem Chandra Borooah's birth anniversary, IQAC and with collaboration Ellora Vigyan Mancha a Talk was organized on "Superstration and Fanaticism"
30/11 /2022	Decided to send a student team for Field visit to Sivsagar	25 <sup>th</sup> December, 2022 a student team visited historic Sivsagar

  
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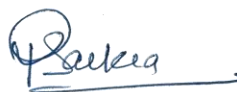
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#### INTERNAL QUALITY ASSURANCE CELL

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RESOLUTION DATE	DECISION	ACTION TAKEN
09/01/2023	Decided to more collaboration with organizations	
09/01/2023	Decided to observe Silpi Divas	Observed Silpi divas on dated 17 <sup>th</sup> January
09/01/ 2022	Decided to organize Alumni Meet	Alumni Meet gathered on 21 <sup>st</sup> & 22 <sup>nd</sup> January, 2023
09/1/2023	Decided to library automation	Proposal is forwarded to Library Committee
09/1/2023	Decided to Open a Bank account of NSS unit	On 7 <sup>th</sup> February 2023, Bank Account opened at SBI Golaghat Baranch
09/01/2023	Decision taken to manage college Website	The college website has been managed by uploading relevant data

  
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RESOLUTION DATE	DECISION	ACTION TAKEN
25/02/2023	Decided to organize a Training Programme for Non Teaching staff	
25/02/2023	Decided to World water day observed	World water day observed on 23/03/2023
25/02/ 2022	Decided to organize a Training program on Vermi Compost	A Training Programme arranged by IQAC, NSS, Eco Club with Collaboration with the Department of Science, Technology and Climate change, Government of Assam on dated 25/03/2023
25/02/2023	Decided to talk on increasing students	A team of Teaching and non teaching staff visited H.S schools and door to door for seachingg students
25/02/2023	Decided to conduct academic Audit	On 12 <sup>th</sup> July 2024 Academic audit has done
25/02/2023	Decided to celebration of Chatra divas	On the occasion of Birth anniversary of Upendra Nath Brahma, celebrated as chatra Divas Chatra divas omn dated 31 <sup>st</sup> March , 2023

  
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Hatiyekhwa - 785626

  
Coordinator  
IQAC  
Golaghat Purbanchalik College  
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P.O: HATIYEKHOWA, 785626

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Email: purbanchalikcollege@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mrs Malamoni Goswami  
Chairman & Principal (I/C)  
Mobile: 8638113818  
Email: malajorhat@gmail.com

Asst Professor, Pranjali Saikia  
Co-ordinator  
Mobile No: 9706629111  
Email- saikiapranjal949@gmail.com

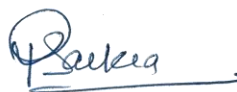
## ACTION TAKEN REPORT

### INTERNAL QUALITY ASSURANCE CELL

YEAR -2023-24

RESOLUTION DATE	DECISION	ACTION TAKEN
11/03/2023	Decided to NAAC registration	NAAC registration had done
11/03/2023	Decided to ISO registration	ISO Registration had done on 18/05/2024
11/03/2023	Decided to talk on Extension activities of different cells	Monitoring the activities by IQAC
11/03/2023	Celebration of world literacy day	On the occasion of World literacy day, a Team of Teacher and non teaching staff felicitated Dr Samiran Borah, IS Golaghat on 07/05/2023

  
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## ACTION TAKEN REPORT

### INTERNAL QUALITY ASSURANCE CELL

YEAR -2023-24

RESOLUTION DATE	DECISION	ACTION TAKEN
31/05/2023	Decided to use ICT tools	Decided to use ICT tools by Teachers, officials and students
31/05/2023	Decided to talk on Feedback mechanism by the college	College Management distributed Feedback forms among the stakeholders, and students community
31/05/2023	Decided to organize Yoga training session	A training programme on Yoga was organized on 21/06/2023
31/05/2023	Decided to observe World Environment day	World environment day was observed on 5 <sup>th</sup> June, 2024

  
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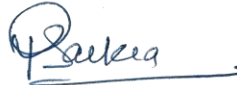
## ACTION TAKEN REPORT

### INTERNAL QUALITY ASSURANCE CELL

YEAR -2023-24

RESOLUTION DATE	DECISION	ACTION TAKEN
18/11/2023	Decided to introduce more professional course	The IQAC is trying to introduce some Life skill and professional new courses under (Indian Knowledge System) will be introduced
18/11/2023	Decided to organize weeklong workshop	A National level Weeklong workshop was organized on dated from 23 <sup>rd</sup> December to 29 <sup>th</sup> December, 2023
18/11/2023	Decided to connect with a Airtel Network at college	A router Ethernet was connected
18/11/2023	Decided to talk on field study	On dated 25 <sup>th</sup> December 2023, a Teacher and student team visited Bheloguri Karbianglong

  
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## ACTION TAKEN REPORT

### INTERNAL QUALITY ASSURANCE CELL

YEAR -2023-24

RESOLUTION DATE	DECISION	ACTION TAKEN
10/01/2024	Decided to Purchase ICT tools	Proposal forwarded to Principal
10/01/2024	Decided to organize an entrepreneurship Development Programme	A EDP was organized on dated 17 <sup>th</sup> to 27 <sup>th</sup> February 2024
10/01/ 2024	Decided to talk on contract a Gateway of the college	The proposal forwarded to GB Body

  
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## ACTION TAKEN REPORT INTERNAL QUALITY ASSURANCE CELL YEAR -2023-24

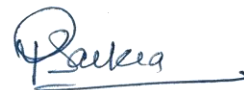
RESOLUTION DATE	DECISION	ACTION TAKEN
15/06/2024	Decided to talk about the Seven wings activities of NAAC	A proposal was passed to formation of a committee including GB president to supervise the Seven wings activities of NAAC preparation progress report
15/06/2024	Decided to library book purchase	Proposal forwarded to library committee
15/06/ 2024	Decided to IQA submission	27th July 2024, IQA was submitted for 1 <sup>st</sup> cycle of NAAC assessment. It was approved.
15/06/2024	Decided to formation of New Admission committee	A new admission committee was formed.
15/6/ 2024	To submit SSR timely	Prepared for submission

  
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