

#### OFFICE OF THE PRINCIPAL

# GOLAGHAT PURBANCHALIK COLLEGE

### AFFILIATED TO DIBRUGARH UNIVERSITY

P.O. Hatiyekhowa 785626, Dist, Golaghat (Assam)
E-mail:- purbanchalikcollege@gmail.com

#### CODE OF CONDUCT

The ethics of Golaghat Purbanchalik College reflect its commitment to fostering a learning environment based on respect, integrity, and responsibility. The college promotes academic honesty, encouraging students and faculty to uphold the highest standards of truth and fairness in all academic pursuits. Respect for diverse perspectives and inclusivity is emphasized, ensuring that every individual is treated with dignity. The institution also prioritizes community service and social responsibility, encouraging students to contribute positively to society. Through these values, Golaghat Purbanchalik College aims to develop well-rounded individuals who are not only knowledgeable but also ethical and responsible citizens.

The code of conduct of IQAC, Golaghat purbanchalik college are as follows:

**Commitment to Quality:** IQAC members must strive to uphold and enhance the quality of academic and administrative activities at the college.

Confidentiality: Maintain strict confidentiality of all sensitive and internal matters discussed in IQAC meetings.

**Integrity and Honesty:** Members must demonstrate integrity in their professional conduct and decision-making processes.

**Professionalism:** IQAC members should carry out their responsibilities with professionalism, respecting the college's values and objectives.

**Collaborative Approach:** Encourage a spirit of teamwork and collaboration among faculty, staff, and students to achieve the institution's quality benchmarks.

**Regular Attendance:** Members are expected to attend all IQAC meetings and participate actively in discussions and decision-making.

**Continuous Improvement:** Commit to regularly reviewing and enhancing the institutional processes to meet evolving educational standards.

**Accountability:** Ensure accountability in the implementation of IQAC decisions and in the overall functioning of the IQAC.

**Respect for Diversity:** Respect the diverse opinions and ideas presented by other IQAC members, fostering an inclusive environment.

**Transparency:** Promote transparency in the operations of the IQAC, including decision-making and communication with stakeholders.

Ethical Conduct: Abide by ethical standards in all actions and interactions, avoiding any conflicts of interest.

**Documentation:** Ensure accurate and timely documentation of all IQAC activities, including minutes of meetings, reports, and action plans.

**Feedback Mechanism:** Actively seek and incorporate feedback from various stakeholders, including students, faculty, and external experts, to improve institutional quality.

This code of conduct serves as a guideline for the members of the IQAC at Golaghat Purbanchalik College to fulfill their roles effectively and contribute positively to the institution's quality assurance process.

## Library Code of Conduct

Golaghat Purbanchalik College Library is the main library of the college and the library is a place for learning and scholarly reflection. The library staff and administration strive to provide such a place for our users. To this end, library users are asked to follow the Library Code of Conduct. For more information concerning this code of conduct please referred to the library web site.

## We expect our library users to:

Follow all library policies and procedures including the food and drink, cell phone and computer use policies. Engage with library staff in a respectful and courteous manner.

Treat other library users with respect. Avoid loud conversations, disruptive behavior, and use of the library for non-academic or non-research purposes.

Respect the rights of other users to access library materials. Deliberate misplacement of library materials, or the deliberate postponement of returning library materials, is prohibited.

Care for library books and other materials properly. Library materials should not be written on or defaced in any way. Users are responsible for the care of items checked out to them.

Care for library equipment, furniture, and facilities. Leave library furniture in its place.

Never leave personal items or library laptops unattended. The library is not responsible for lost or stolen personal items.

Refrain from sleeping in the library.

The library also expects library users to follow all college rules and regulations as well as local, state, and national laws:

- Smoking in the building is prohibited.
- Use, possession or distribution of any controlled substance, alcoholic beverages, or illegal drugs is prohibited.
- Lewd or obscene conduct, or sexual misconduct, is prohibited.
- The library will bill the library user for lost, missing, mutilated, defaced items
- The library will remove from the building violators of the Code of Conduct and/or revoke library privileges.

Sign and Seal Principal i/c **Principal i/c** 

Golaghat Purbanchalik College

Hatiyekhowa - 785626

Sign and Seal
President, GB
President
Governing Body
Golaghat Purbanchalik College
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