GOLAGHAT PURBANCHALIK COLLEGE

P.O: HATIYEKHOWA, 785626

Dist: Golaghat (Assam)

Email: purbanchalikcollege@gmail.com INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mrs Malamoni Goswami Chairman & Principal (I/C) Mobile: 8638113818 Email: malajorhat@gmail.com Asst Professor Pranjal Saikia Co-ordinator Mobile No: 9706629111 Email- saikiapranjal949@gmail.com

Notice

Date: 20/06/2018

A meeting of IQAC will be held 24/06/ 2018, Saturday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Objective of the meeting
- 3. Discussion on the objectives
- 4. Discussion on the Quality improvement of the college
- 5. Discussion on request for Library book purchases
- 6. Discussion on formation of various committees
- 7. Discussion on the celebration of different important Days.
- 8. Resolution taken
- 9. Chair person's speech

Minutes of the meeting of IQAC

Date; 24/6/2018

Agenda:

- 1. Chairperson's taking chair
- 2. Objective of the meeting
- 3. Discussion on the objectives
- 4. Discussion on the Quality improvement of the college
- 5. Request for Library book purchases
- 6. Discussion on formation of various committees
- 7. Discussion on the celebration of different important Days.
- 8. Resolution taken

Member Present:

- 1. Mrs Malamoni Goswami
- 2. Mr Pranjal saikia
- 3. Mr Swaraj Kumar Das
- 4. Mrs Chandana Panging
- 5. Mr Bijit saikia
- 6. Mrs Basanti Gogoi
- 7. Mr Tridip Barooah
- 8. Mrs Biswadeepa Das

The first meeting of the IQAC was held on 24/6/2018, 2.30 P.M. under the chairmanship of Mrs Malamoni Goswami, principal cum chairman of IQAC, in the Principal's office.

At the very beginning the Chairman welcomed all the members and requested the coordinator to precede with the agenda items. The coordinator read out the objectives as follows:

After detailed discussion of the objectives and agenda the following resolutions were taken:

Resolution No . 1. The meeting has resolved that for quality improvement workshop, seminar, and co curricular activities are to be organized continuously.

Resolution No.2. The meeting has resolved that the request letter sent to library advisory committee

Resolution No.3: Resolved that on the occasion of the Independence Day, a felicitation program shall arrange.

Resolution No.4. Resolved that a meeting shall be organized by women cell on a separate date for forming a new committee.

Resolution No . 5. The meeting has resolved that a Red Ribbon Club, A Red Cross society and Eco club will be set up for college.

Date: 25/03/2019

A meeting of IQAC will be held 30/3/2019, Monday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Academic and administrative activity
- 5. Discussion on organizing Cutting and Tailoring workshop at college
- 6. Discussion on organizing "All Assam Debating Competition" and Freshman Social at college.
- 7. Discussion for Tea plantation at college campus

Minutes of the Meeting of IQAC

Date: 30 /03 /2019

Place: Teachers Common Room Members Present: Time: 2.30pm

- 2. Mr . Pranjal saikia
- 3. Mrs Rinku Moni Gogoi

1. Mrs. Malamoni Goswami

- 4. Mrs Chandana Panging
- 5. Mr Bijit Saikia
- 6. Mr. Swaraj Kumar Das
- 7. Mr Pankaj Gogoi
- 8. Mrs. Biswadeepa Das

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Internal Assessment.
- 5. Discussion on organizing Cutting and Tailoring workshop and All Assam Debating Competition at college.
- 6. Regarding infrastructural Development.
- 7. Discussion for Tea plantation at college campus

The meeting of IQAC was held on 30./03/2019, to discuss some issues of the colleges. The meeting was chaired by the Principal In-charge, Mrs Malamoni Goswami. The IQAC coordinator read out the objectives of the meeting.

The meeting has resolved the following resolutions unanimously:

Resolution No- 1: The meeting has approved the resolutions of the last IQAC meeting held on 24/6/2018. Resolution No -2: The meeting after having through discussion on the assessment of students, has resolved that internal assessment should be held in time and it should be informed to the students and administrative activities too.

Resolution No -3: The meeting has resolved to organize Cutting and Tailoring workshop and All Assam Debating Competition at college.

Resolution No-4: The meeting has resolved that the Governing Body be informed to improve the infrastructural facilities such as improvement of reading facilities, sports facilities etc.

Resolution No-5: The meeting has resolved that for self earning resources seven Bighas of college land shall be selected for Tea plantation.

Date: 03/08/2019

A meeting of IQAC will be held 07/08/2019, Wednesday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Swahwa Bharat Avijan
- 5. Discussion freshmen social
- 6. Discussion on establishment Day

Minutes of the Meeting of IQAC

Date: 07/08/2019

Place: Teachers Common Room Members Present:

1. Mrs. Malamoni Goswami

- 2. Mr. Pranjal saikia
- 3. Mrs Rinku Moni Gogoi
- 4. Mrs Chandana Panging
- 5. Mr Bijit Saikia
- 6. Mr. Swaraj Kumar Das
- 7. Mr Pankaj Gogoi
- 8. Mrs. Biswadeepa Das

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Swahwa Bharat Avijan
- 5. Discussion freshmen social
- 6. Discussion on establishment Day

The meeting of IQAC was held on 07./08/2019, to discuss some issues of the colleges. The meeting was chaired by the Principal In-charge, Mrs Malamoni Goswami. The IQAC coordinator, read out the objectives of the meeting.

The meeting has resolved the following resolutions unanimously:

Resolution No.1 : The meeting has approved the resolutions of the last IQAC meeting held on 30/03/2019

Resolution No-2 : The meeting has resolved that to organize a Swacha Bharat avijan programme at college campus

Resolution No -3: The meeting has resolved that to organize Freshman Social on 26/08/2019

Resolution No -3 : The meeting resolved that to observe Establishment day of the college on due time

Time: 2.30pm

Date: 12 /01/2020

A meeting of IQAC will be held 15/01/2020, Wednesday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on celebration of Silpi Divas and Republic Day at college
- 5. Discussion on the intake capacity of each department as well as the college.
- 6. Regarding Discussion on District Scrutiny Team's visit programme for College Provincialization process on 09th August 2020.

Minutes of the Meeting IQAC

Date: 15/01/2020 Place: Principal Room

Members Present:

- 1. Mrs.Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Rinku Moni Gogoi
- 4. Mrs. Chandana Panging
- 5. Mr. Bijit Saikia
- 6. Mr. Swaraj Kumar Das
- 7. Mrs Biswadeepa Das
- 8. Mr. Swaraj Kumar Das
- 9. Mrs. Basanti Gogoi

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on celebration of Silpi Divas and Republic Day
- 5. Discussion on the intake capacity of each department as well as the college.
- 6. Regarding Discussion on District Scrutiny Team's visit programme for College Provincialization process on 09th August 2020

Today on 15th January 2020 .a meeting of IQAC with the staff has been held. At the very beginning the Chair person extended a warm welcome to the staff and members of IQAC , and requested Pranjal Saikia, , coordinator, IQAC , to proceed with the agenda items.

The IQAC having through discussion on the agenda has passed the following resolutions unanimously.

Resolution No 1. This meeting resolved that the minutes of the last IQAC meeting held on 07/08/ 2019 have been approved.

Resolution No.2: The IQAC meeting has discussed and suggested to carry out the activities like different Divas in full swinging.

Resolution No.3: The IQAC meeting has resolved to discussed the matter of intake capacity of each departments and forward the issue to GB Body.

Resolution No 4: The meeting resolved that College will produce all necessary data for provincialization process.

Time: 2.30 pm

Date: 01/08/2020

A meeting of IQAC will be held 03/08/2020, Wednesday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on wall Magazine improvement
- 5. Discussion on Green house
- 6. Regarding Discussion on District Scrutiny Team's visit programme for College Provincialization process on 09th August 2020.

Minutes of the Meeting IQAC

Date: 03/08/2020 Place: Principal Room

Members Present:

- 1. Mrs.Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Rinku Moni Gogoi
- 4. Mrs. Chandana Panging
- 5. Mr. Bijit Saikia
- 6. Mr. Swaraj Kumar Das
- 7. Mrs. Biswadeepa Das
- 8. Mr. Swaraj Kumar Das
- 9. Mrs. Basanti Gogoi

Agenda:

- 1 . Chairperson's taking chair
 - 2. Details of the purpose of the meeting
 - 3. Approval of the minutes of the last IQAC meeting
 - 4. Celebration of different festivals
 - 5. Regarding Discussion on District Scrutiny Team's visit programme for College Provincialization process on 09th August 2020.

Today on 03rd August, 2020 a, meeting of IQAC with the staff has been held. At the very beginning the Chair person extended a warm welcome to the staff and members of IQAC, and requested Pranjal Saikia, , coordinator, IQAC, to proceed with the agenda items.

The IQAC having through discussion on the agenda has passed the following resolutions unanimously.

Resolution No 1: This meeting resolved that the minutes of the last IQAC meeting held on 15/01/2020 have been approved.

Resolution no-2: The IQAC meeting has discussed and suggested to carry out the activities like festivals Resolution No-3: The meeting resolved that inform to all staff about the District Scrutiny Team's visit programme for College Provincialization process.

Time: 2.30 pm

Date: 05 /09/2020 Place: Principal's office A meeting of IQAC will be held 07/09/ 2020, Monday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Regarding ICT in Teaching Method.
- 5. Discussion to improve the quality of College Wall Magazine
- 6. Discussion on reconstitution of IQAC
- 7. Discussion on establishment of Green House in college campus.

Co-ordinator

IQAC

Minutes of the Meeting of IQAC Date: 07/09/2020 (Monday)

Place: Principal Room

Members Present:

- 1. Mrs.Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mr. Pankaj Gogoi
- 4. Mrs. Chandana Panging
- 5. Mr. Bijit Saikia
- 6. Mr. Swaraj Kumar Das
- 7. Mrs. Rinku Moni Gogoi

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Regarding ICT in Teaching Method
- 5. Discussion to improve the quality of College Wall Magazine
- 6. Discussion on establishment of Green House in college campus.

Today, on 7/9/2020, a meeting of the IQAC of the college has been held in the principal's room at 2.30 pm to discuss the above agenda under the chairmanship of the Mrs Malamoni Goswami, principal In-charge of the college. The coordinator IQAC, Pranjal Saikia has explained in details the topics in the agenda. After having through discussion the following resolutions are passed.

Res No. 1: The minutes of the last IQAC meeting held on 03/08/2020 were read out by the coordinator and having found all the matter discussed recorded properly the meeting confirmed them unanimously.

Res No 2: The meeting considering the Covid-19 impact on learning method, has emphasized on the use of ICT in teaching learning method.

Res No 3: The IQAC meeting considering the poor situation of the college wall magazine has decided to ask the Governing body to grant fund to improve the quality of the wall magazine.

Rers No.4 . The IQAC meeting considering the demand and value of organic products, finalized to set up a Green house at college campus shortly.

Time: 2.30 pm

Date: 18/0/2021 Place: Principal's office A meeting of IQAC will be held 20/01/2021, Wednesday, at 2.pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Republic Day, freshman social, Student union Election.
- 5. Discussion on the Reconstitution of IQAC

Coordinator

IQAC

Minutes of the Meeting of IQAC Date: 20/01/2021

(Wednesday)

Place: Principal Room

Members Present:

- 1. Mrs.Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mr. Pankaj Gogoi
- 4. Mrs. Chandana Panging
- 5. Mr. Bijit Saikia
- 6. Mr. Swaraj Kumar Das
- 7. Mrs. Rinku Moni Gogoi
- 8. Dr. Biswadeepa Das

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Republic Day, Student Union election and Freshman Social.
- 5. Discussion on the Reconstitution of IQAC

Today, on 20/01/2021, a meeting of IQAC of the college has been held in the Principal's Room at 2pm. To discuss the above agenda under the chairmanship of Mrs. Malamoni Goswami, principal I/C, of the college. The coordinator, Pranjal Saikia has explained the details the topics in the agenda. The meeting after having through discussion on the agenda, has resolved the following resolutions:

Resolution No 1 : The minutes of the last IQAC meeting held on 07/09/2020 were read out by the coordinator and having found all the matters discussed recorded properly the confirmed them unanimously.

Resolution No 2 : The meeting resolved that the republic Day, Freshman Social, and Student union election will be held on proper time and schedule.

Resolution No. 3 The meeting resolved that the reconstitution of IQAC of the college with the following members:

- 1. Mrs. Malamoni Goswami (Chaiman)
- 2. Pranjal Saikia (Coordinator)
- 3. Pankaj Gogoi (Teaching Learning and Evaluation, Asst. Coordinator)
- 4. Bijit saikia (Curricular Aspects, Coordinator)
- 5. Chandana Panging (Student support and Progression, Asst. coordinator)
- 6. Swaraj Kumar Das (Research, Innovation and Extension, Asst. coordinator)
- 7. Tridip Lochan Borooah (Research, innovation and extension, Asst. coordinator)
- 8. Dr. Biswadeepa Das (Governance, Leadership and Management, Asst. coordinator)
- 9. Basanti Gogoi (Infrastructure, Learning resource, Asst. coordinator)
- 10. Rinkumoni Gogoi, (Institutional Values & Best Practices, Asst. Coordinator).

The meeting ended with the vote of thanks offered by the chairman.

Time: 2 pm

Date: 21/ 3/2021 Place: Principal's office

A meeting of IQAC will be held 25/3/2021, Thursday, at 2.pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Covid -19 awareness Programme
- 5. Discussion on the use of Google classroom and whatsapp
- 6. Discussion on celebration of Spring Festival Bishu, and Environment Day.

Coordinator

IQAC

Minutes of Meeting of the IQAC Thursday

Date: 25/03/2021 Place: principal's Room Members Present:

- 1. Mrs.Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mr. Pankaj Gogoi
- 4. Mrs. Chandana Panging
- 5. Mr. Bijit Saikia
- 6. Mr. Swaraj Kumar Das
- 7. Mr. Tridip Lochan Borooah
- 8. Mrs. Rinku Moni Gogoi
- 9. Dr. Biswadeepa Das

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Covid -19 awareness Programme
- 5. Discussion on the use of Google classroom and whatsapp
- 6. Discussion on celebration of Spring Festival Bishu, and Environment Day.

Today on 25/3/2021, a meeting of IQAC was held at the principal's room chaired by the principal, Mrs Malamoni Goswami. The chairperson extended warm welcome to all the members and requested IQAC coordinator to proceed with agenda items. The coordinator, Pranjal Saikia has explained the details the topics in the agenda. The meeting after having through discussion on the agenda has resolved the following resolutions:

Resolution No. 1: The minutes of the last IQAC meeting held on 20/01/2021 were read out by the coordinator and having found all the matters discussed recorded properly the confirmed them unanimously.

Ressolution No.2: Resolved compulsory creation of Google classrooms/Whatsapp groups by teachers, (semester wise).

Resolution No.3. Resolved that an awareness programme will be arranged at college.

Resolution No 4. Resolved that on forthcoming Spring Festival will be arranged at college for social harmony.

Date: 15/6/2021

Place: Principal's office

A meeting of IQAC will be held 21/6/2021, Monday, at 2.pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on organizing Online National Webinar
- 5. Discussion on Departmental activities.

Coordinator

IQAC

Minutes of Meeting of the IQAC (Monday)

Date: 21/06/2021 Place: principal's Room Members Present:

- 1. Mrs.Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mr. Pankaj Gogoi
- 4. Mrs. Chandana Panging
- 5. Mr. Bijit Saikia
- 6. Mr. Tridip Lochan Borooah
- 7. Mrs. Rinku Moni Gogoi
- 8. Dr. Biswadeepa Das

Agenda:

- 1. Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on organizing Online National Webinar
- 5. Discussion on Departmental activities.
- 6. Discussion on college Establishment Day, workshop on waste material craft

Today on 21/6/2021, a meeting of IQAC og the college has been held in the Principal's room 2pm. to discuss the topics of the above agenda under the chairmanshipMalamoni Goswami, principal, i/c, of the college. The coordinator of the IQAC has explained the topics of the agenda in details. The meeting after having throughout discussion on the topics has resolved the following resolutions unanimously.

Resolution No.1: The minutes of the last IQAC meeting held on 25/3/2021 were read out by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No. 2: The IQAC meeting has resolved to inform the all teaching and non teaching staff and student community of the college to organize a National webinar.

Resolution No.3: The IQAC meeting has also highlighted on the departmental activities and has resolved to inform them about the NAAC assessment.

Resolution No. 4: The IQAC meeting has resolved that observation of Establishment Day, and arrangement of workshop on waste material at college.

Date: 10/02/2022

A meeting of IQAC will be held on 12/02/2022, Saturday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on NAAC Accreditation Process
- 5. Discussion on Adopted Village
- 6. Discussion on Green Audit and Rainwater Harvesting project.
- 7. Discussion on observation of world Malaria Day, World Environment Day

Co-ordinator

IQAC

Minutes of the Meeting of IQAC Date: 12/02/2022 (Saturday)

Place: Principal's Room

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Adopted Village
- 5. Discussion on Green Audit and Rainwater Harvesting project.
- 6. Discussion on observation of world Malaria Day, World Environment Day

Members Present:

- 1. Mrs.Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Chandana Panging
- 4. Mr. Bijit Saikia
- 5. Mr. Swaraj Kumar Das
- 6. Mrs. Rinku Moni Gogoi
- 7. Tridib lochan Barooah
- 8. Dr. Biswadeepa Das
- 9. Gopal Das

Today on 12/02/2022, a meeting of IQAC has been held at Principal's room along with teaching staff at 2.30 pm. At the very beginning the chair person extended a warm welcome and requested the IQAC coordinator to precede with the agenda items. The coordinator read out the agenda of the meeting. The meeting having through discussion on the topics of the agenda has resolved the following resolutions unanimously.

Resolution No 1 : The minutes of the last IQAC meeting held on 21/6/2021 were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No .2: The IQAC meeting has resolved that Naoxolia No.1, Village, at Borkathani, Golaghat shall be adopted by college under its community outreach programme.

Resolution No.3 : The meeting of IQAC has resolved that college will conduct a comprehensive Green Audit and a Rain water Harvesting project in the college campus.

Resolution No 4: The meeting of IQAC has resolved that a Malaria awareness camp will be arranged at Mohima Tea Estate and a plantation drive will be conducted on account of World Environment Day .

Time: 2.30 pm

Date: 02/06/2022

A meeting of IQAC will be held on 04/06/2022, Saturday, at 2 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on CDC's visit to college for academic inspection.
- 5. Discussion on Vermi Compost plant at college
- 6. Discussion on observation of Rabha Divas and International Plastic Bag Free Day
- 7. Discussion on Plantation Drive at college for CMIPP and Har Ghar Tiranga Programme

Co-ordinator

IQAC

Meeting of the Minutes IQAC

Date: 04/06/2022

Place: Principal's office

Member Present:

- 1. Mrs Malamoni Goswami
- 2. Mr Pranjal saikia
- 3. Mrs Chandana Panging
- 4. Rinkumoni Gogoi
- 5. Mr Bijit saikia
- 6. Mrs Basanti Gogoi
- 7. Mr Tridip Barooah
- 8. Mr. Swaraj Kumer Das

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on CDC's visit programme on 07/06/2022
- 5. Discussion on set up a Vermi Compost plant at college
- 6. Discussion on celebration of Rabha Divas and International Plastic Bag Free Day.

Today on 04/06/2022, Saturday, a meeting of IQAC has been held at Principal's room along with teaching staff at 2 pm. At the very beginning the chair person extended a warm welcome and requested the IQAC coordinator to precede with the agenda items. The coordinator read out the agenda of the meeting. The meeting having through discussion on the topics of the agenda has resolved the following resolutions unanimously.

Resolutions No. 1: The minutes of the last IQAC meeting held on 12/02/2022 were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No.2: The IQAC meeting resolved that the entire responsibility of the programme on CDS's visit shall be given to the faculty member, Mr Pranjal Saikia and Mrs Rinkumoni Gogoi.

Resolution No 3. Resolved to set up a Vermi compost plant at college under the supervision of Mr Bijit Saikiaa, and Md Sorab Ali.

Resolution No.4: Resolved to celebration of the Rabha Divas and Plastic Bag free day at college in proper ways.

Time: 2 pm

Date: 08/07//2022

A meeting of IQAC will be held on 10/07/2022, Wednesday, at 2 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on celebration of Plantation Drive at college campus under CMIPP
- 5. Selection of Teachers representative in Governing Body .
- 6. Discussion Celebration of independence Day.

The Minutes of the Meeting IQAC (Wednesday)

Date: 10 /07/2022 Place: Principal's Room Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on celebration of Plantation Drive at college campus under CMIPP
- 5. Selection of Teachers representative in Governing Body.
- 6. Discussion Celebration of independence day

Member Present:

- 1. Mrs Malamoni Goswami
- 2. Mr Pranjal saikia
- 3. Mrs Chandana Panging
- 4. Rinkumoni Gogoi
- 5. Mr Bijit saikia
- 6. Mr Pankaj Gogoi
- 7. Mrs Basanti Gogoi
- 8. Mr Tridip Barooah

Today on 10/07/2022, Wednesday, a meeting of IQAC has been held at Principal's room along with teaching staff at 2 pm. At the very beginning the chair person extended a warm welcome and requested the IQAC coordinator to precede with the agenda items. The coordinator read out the agenda of the meeting. The meeting having through discussion on the topics of the agenda has resolved the following resolutions unanimously.

Resolutions No. 1: The minutes of the last IQAC meeting held on 04/06/2022 were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No.2: Resolved that CMIPP plantation Drive will be started from 15th July to 15th August, 2022 at college and a maintenance committee will be set up under supervision of Mr Bijit Saikia.

Resolution No.3: Resolved that Mr. Pranjal Saikia and Dr. Biswadeepa Das selected as Teacher's representative for GB.

Resolution No.4: Resolved that on the occasion of Independence Day a special felicitation program will be conducted.

Date: 02/11//2022

A meeting of IQAC will be held on 05 / 11 / 2022, Monday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on workshop on cyber security Awarness
- 5. Discussion on Training programme on preparation of SSR for NAAC
- 6. Discussion on celebration of college Esteblishment Day and 400 years birth anniversary of Lachit Borphukon.

The Minutes of the Meeting IQAC (Monday)

Date: 05/11/2022 Place: Principal's Room Agenda: Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on workshop on cyber security awareness
- 5. Discussion on Training programme on preparation of SSR for NAAC
- 6. Discussion on formation of NSS unit
- 7. Discussion on college Establishment Day and 400 years birth anniversary of Lachit Borphukon.

Member Present:

- 1. Mrs Malamoni Goswami
- 2. Mr Pranjal saikia
- 3. Mrs Chandana Panging
- 4. Rinkumoni Gogoi
- 5. Mr Bijit saikia
- 6. Mr Pankaj Gogoi
- 7. Mrs Basanti Gogoi
- 8. Mr Tridip Lochan Barooah

Today on 05/11/2022, Wednesday, a meeting of IQAC has been held at Principal's room along with teaching staff at 2.30 pm. At the very beginning the chair person extended a warm welcome and requested the IQAC coordinator to precede with the agenda items. The coordinator read out the agenda of the meeting. The meeting having through discussion on the topics of the agenda has resolved the following resolutions unanimously.

Resolutions No.1: The minutes of the last IQAC meeting held on 10/07/2022 were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No.2: Resolved that a Cyber security workshop shall be organized in collaboration with Gratia Technology on 12/11/2022.

Resolution No.3: Resolved that a SSR prepatration Training programme shall be arranged by college with the help of Expert team of Furkating College, Golaghat.

Resolution No. 4: Resolved that the NSS unit of college will be led by Mr Bijit saikia, Asst Professor Dept of Political science.

Resolution No.5: Resolved that on the occasion of 400 years birth anniversary of Lachit Borphukan, college will arrange essay competition on Lachit among the students.

Date: 26/11//2022

A meeting of IQAC will be held on 30/11/2022, Wednesday, at 2 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on observation of World AID's Day
- 5. Discussion on observation of Axom Divas, and Talk on Day against Fanaticism & superstation.
- 6. Discussion on the implementation of FYUGP (NEP-2020).
- 7. Discussion on the Field study

Minutes of the Meeting IQAC

Date: 30/11/2022

Time: 2pm

Place: Principal's Room

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on observation of World Aids Day, Axom Divas, and Talk on Day against Fanaticism & superstation.
- 5. Discussion on the implementation of FYUGP (NEP-2020)
- 6. Discussion on introduction of more job oriented certificate add-on course

Member Present:

- 1. Mrs Malamoni Goswami
- 2. Mr Pranjal saikia
- 3. Mrs Chandana Panging
- 4. Rinkumoni Gogoi
- 5. Mr Bijit saikia
- 6. Mr Pankaj Gogoi
- 7. Mrs Basanti Gogoi
- 8. Mr Tridip Lochan Barooah

Today on 30/11/2022, Wednesday, a meeting of IQAC has been held at Principal's room along with teaching staff at 2.30 pm. At the very beginning the chair person extended a warm welcome and requested the IQAC coordinator to precede with the agenda items. The coordinator read out the agenda of the meeting. The meeting having through discussion on the topics of the agenda has resolved the following resolutions unanimously.

Resolutions No.1: The minutes of the last IQAC meeting held on 05//11/2022 were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No.2: The IQAC meeting has resolved to observe Aids Day, *Axom Divas*, and organize a talk on Fanaticism and & Superstation.

Resolution No.3: The IQAC meeting resolved that the college will the instructions of the parent University regarding FYUGP (NEP-2020).

Resolution No .4: The meeting after having a through discussion on the running courses and has resolved to introduce more job oriented certificate courses in the coming academic year.

Date: 04 /01//2023

A meeting of IQAC will be held on 09/01/2023, Monday, at 2 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on more collaboration with organizations
- 5. Discussion on organization a meeting with Alumni
- 6. Discussion on Vermicompost Formation Training programme.
- 7. Discussion on library automation.
- 8. Discussion on NSS unit Bank account

Minutes of the Meeting IQAC

Date: 09/01/2023

Place: Principal's Room

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on more collaboration with organizations
- 5. Discussion on organization a meeting with Alumni
- 6. Discussion on Vermicompost Formation Training programme.
- 7. Discussion on library automation
- 8. Discussion on NSS unit Bank account

Member Present:

- 1. Mrs Malamoni Goswami
- 2. Mr Pranjal saikia
- 3. Mrs Chandana Panging
- 4. Rinkumoni Gogoi
- 5. Mr Bijit saikia
- 6. Mr Pankaj Gogoi
- 7. Mrs Basanti Gogoi
- 8. Mr Tridip Lochan Barooah

Today on 09 /01/2023, a meeting of IQAC has been held at Principal's room along with teaching staff at 2 pm. At the very beginning the chair person extended a warm welcome and requested the IQAC coordinator to precede with the agenda items. The coordinator read out the agenda of the meeting. The meeting having through discussion on the topics of the agenda has resolved the following resolutions unanimously.

Resolutions No.1: The minutes of the last IQAC meeting held on 30/11/2022, were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No.2: The IQAC meeting has resolved to inform the president and secretary of the Allumni Association of the college to organize a meeting.

Resolution No.3: The IQAC meeting has resolved to fixed the date of training programme on Vermi compost Formation Training on 25th March 2023 at college.

Resolution No.4: The IQAC meeting has resolved that the library automation shall be installed soon.

Resolution No. 5 : The IQAC meeting has resolved that the NSS unit account will be opened at SBI Golaghat branch.

Time: 2pm

Date: 20 /02//2023

A meeting of IQAC will be held on 25/02/2023, Saturday, at 2 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on academic and administrative audit
- 5. Discussion on Training programme for Non Teaching staff.
- 6. Enrolment problems and necessary steps.

Minutes of The Meeting IQAC (Saturday)

Date: 25/02 /2023 Place: Principal's Room Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on academic and administrative audit
- 5. Discussion on Training programme for Non Teaching staff.
- 6. Enrolment issues and necessary steps.

Member Present:

- 1. Mrs Malamoni Goswami
- 2. Mr Pranjal saikia
- 3. Mrs Chandana Panging
- 4. Mrs Rinkumoni Gogoi
- 5. Mr. Bijit saikia
- 6. Mr. Swaraj Kumer Das
- 7. Mrs. Basanti Gogoi
- 8. Mr. Tridip Lochan Barooah

At the very beginning the chairperson extended warm welcome and requested coordinator to precede with agenda items. The coordinator read out the agenda. After detailed discussion of the agenda the following resolution were taken:

Resolutions No.1: The minutes of the last IQAC meeting held on 09/01/2023, were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No.2: Resolved that academic and administrative audit will be conducted shortly.

Resolution No.3: Resolved that for non-Teaching staff a Training programme will be conducted.

Resolution No.4: Resolved that there should be more community involvement initiatives at college.

Date: 07/03//2023

A meeting of IQAC will be held on 11/03/2023, Saturday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on NAAC registration
- 5. Discussion on ISO registration
- 6. Discussion on Extension activities of different celles.
- 7. Discussion on celebration of Chatra Divas, World literacy Day

Minutes of The Meeting IQAC (Saturday)

Date: 11/03 /2023 Place: Principal's Room Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on NAAC registration
- 5. Discussion on ISO registration
- 6. Discussion on celebration of Chatra Divas

Member Present:

- 1. Mrs. Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Chandana Panging
- 4. Mrs Rinkumoni Gogoi
- 5. Mr. Bijit saikia
- 6. Mr. Swaraj Kumer Das
- 7. Mrs. Basanti Gogoi
- 8. Mr. Tridip Lochan Barooah

At the very beginning the chairperson extended warm welcome and requested coordinator to precede with agenda items. The coordinator read out the agenda. After detailed discussion of the agenda the following resolution were taken:

Resolutions No.1: The minutes of the last IQAC meeting held on 25/02/2023, were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No-2: The IQAC meeting has resolved that for the NAAC registration in UGC NAAC portal will be done shortly.

Resolution No-3: The IQAC meeting has resolved that the ISO registration will be done for quality management of the college.

Resolution No.4 : The meeting resolved that father of Bodo Nation , Upendra Nath Brahma's birth anniversary will be observed at college on due date.

Date: 27/05/2023

A meeting of IQAC will be held on 31 /5/2023, Wednesday, at 2.30 pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on the use of ICT by Teaching, Non Teaching and Students.
- 5. Discussion on Feedback mechanism of college
- 6. Discussion on awareness program on Yoga and Environment day.

Minutes of the Meeting IQAC

Date: 31/5/2023

Place: Principal Room

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on the use of ICT by Teaching, Non Teaching and Students.
- 5. Discussion on Feedback mechanism of college
- 6. Discussion on awareness program on Yoga and Environment day freshman social etc .

Member Present:

- 1. Mrs. Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Chandana Panging
- 4. Mrs Rinkumoni Gogoi
- 5. Mr. Bijit saikia
- 6. Mr. Swaraj Kumer Das
- 7. Mrs. Basanti Gogoi
- 8. Mr. Tridip Lochan Barooah

At the very beginning the chairperson extended warm welcome and requested coordinator to precede with agenda items. The coordinator read out the agenda. After detailed discussion of the agenda the following resolution were taken.

Resolution No-1: The minutes of the last IQAC meeting held on 11/03/2023, were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No-2: Resolved that the ICT tools will be brought shortly by college Resolution No-3: Resolved that a feedback form will be distributed among the stakeholders.

Resolutions No-4: Resolved that the Yoga, awareness camp will be conducted shortly.

Date: 13/11//2023

A meeting of IQAC will be held on 18/11 /2023, Saturday, at 2.pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on more introducing professional courses
- 5. Discussion on arranging Weeklong National Workshop
- 6. Discussion on Arrange Internet connection (LAN)

Meeting Minutes IQAC

Date: 18/11 /2023 Place: Principal's office Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on more introducing professional courses
- 5. Discussion on arranging Weeklong National Workshop.
- 6. Discussion on Arrange Internet connection (LAN)

Member Present:

- 1. Mrs. Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Chandana Panging
- 4. Mrs Rinkumoni Gogoi
- 5. Mr. Bijit saikia
- 6. Mr. Swaraj Kumer Das
- 7. Mrs. Basanti Gogoi
- 8. Mr. Tridip Lochan Barooah

At the very beginning the chairperson extended warm welcome and requested coordinator to precede with agenda items. The coordinator read out the agenda. After detailed discussion of the agenda the following resolution were taken.

Resolution No-1: The minutes of the last IQAC meeting held on 31/05/2023, were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No-2: Resolved that plan to open skill based professional course to be implemented.

Resolution No-3: Resolved that to arrange a National Workshop on Research methodology to be organized in the month of December 2023.

Resolution No-4: Resolved that a new Airtel Router Ethernet will be set up at college shortly.

Date: 05/01/2024

A meeting of IQAC will be held on 10/01/2024, Wednesday, at 2.pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on Preparation of IIQA for NAAC
- 5. Discussion on arrange an Entrepreneurship Development Programme (EDP)

MEETING MINUTES OF THE IQAC

Date: 10/01/2024 Time: 2pm Place: principal's Room

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on purchasing ICT tools like laptop, Router
- 5. Discussion on Preparation of IIQA for NAAC
- 6. Discussion on arrange an Entrepreneurship Development Programme (EDP)

Member Present:

- 1. Mrs. Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Chandana Panging
- 4. Mrs Rinkumoni Gogoi
- 5. Mr. Bijit saikia
- 6. Mr. Swaraj Kumer Das
- 7. Mrs. Basanti Gogoi
- 8. Anwesha Goswami
- 9. Mr. Tridip Lochan Barooah

At the very beginning the chairperson extended warm welcome and requested coordinator to precede with agenda items. The coordinator read out the agenda. After detailed discussion of the agenda the following resolution were taken.

Resolution No-1: The minutes of the last IQAC meeting held on 18/11/2023, were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No-2: Resolved that the GB permit to buy ICT tools.

Resolution No-3: Resolved that the IIQA for NAAC will be submitted shortly

Resolution No: 4: Resolved that in the month of February 2024, an Entrepreneurship programme will be arranged at college.

Date: 12 /06/2024

A meeting of IQAC will be held on 15/06/2024, Saturday at 2.pm, in the Principal's room to discuss the following agenda. Therefore you are requested to attend the meeting and give valuable suggestion and help to the resolutions.

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on seven Criterion conveners' activities and SSR
- 5. Discussion on Library books and donors
- 6. Discussion on construction of Gateway of college

MINUTES OF THE MEETING IQAC

Date: 15/06/2024 Place: Principal's office

Agenda:

- 1. The Chairperson's taking chair
- 2. Details of the purpose of the meeting
- 3. Approval of the minutes of the last IQAC meeting
- 4. Discussion on seven Criterion conveners' activities and SSR
- 5. Discussion on Ramp facilities, and sign Boards for college
- 6. Discussion on construction of Gateway of college
- 7. Discussion on formation of an new Admission committee

Member Present:

- 1. Mrs. Malamoni Goswami
- 2. Mr. Pranjal saikia
- 3. Mrs. Chandana Panging
- 4. Mrs Rinkumoni Gogoi
- 5. Mr. Bijit saikia
- 6. Mr Pankaj gogoi
- 7. Mrs. Basanti Gogoi
- 8. Mr. Tridip Lochan Barooah

At the very beginning the chairperson extended warm welcome and requested coordinator to precede with agenda items. The coordinator read out the agenda. After detailed discussion of the agenda the following resolution were taken.

Resolution No-1: The minutes of the last IQAC meeting held on 29/05/2024, were readout by coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No -2: Rersolved that the seven criterion conveners of SSR will be more active to gain the gaol

Resolution No-3: Resolved that Ramp facilities and all necessary sign boards for Golaghat Purbanchalik College will be set up immediately.

Resolution No-4: Resolved that the IIQA will be submitted before August 2024 Resolution No: 5 : Resolved that a strong Admission committee shall be formed including all HOD's and for increasing student enrollment go to visits door to door level.

Time: 2pm